Spending for the Month of				
Date	Where it Goes…			
Totals:				

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Example:

Spending for the Month of	September			
Date	Where it Goes…	BI	AT	$
1	Rent			250
5	HyVee			25
5	Casey's	17		

Affix the table to an envelope. Record each purchase and put your receipt in the envelope. I keep three columns: one for each checking account and one for cash. According to the example I paid $250 in cash for rent on the first of the month. See what works best for you.